



APPENDIX B – APPLICATION FORM (Part A)

The Municipal/Local Government Audit Program provides funds to subsidize the cost of an energy audit and encourage the implementation of the recommendations in the audit report.

The Municipal/Local Government Audit Program Application Form contains two parts – A and B. Completion and submittal of Part A is the first step to participating in the Program, and should be submitted before contacting any of the prequalified Auditing Firms.

Part B should be submitted after the Auditing Firm has been selected and the Scope of Work is finalized. Part B should be submitted with a copy of the Scope of Work, the Auditor’s Cost Proposal, and the Facility Data Form for each building included in the Scope of Work.

APPLICANT ELIGIBILITY CHECKLIST

Please check all boxes that apply. You are not eligible to participate unless all boxes are checked.

<input type="checkbox"/>	The facility applying to this Program is located in New Jersey.
<input type="checkbox"/>	The facility applying to this Program is owned by a local government entity, municipality, etc.
<input type="checkbox"/>	The local government entity or municipality is served by a public New Jersey utility.
<input type="checkbox"/>	The local government entity or municipality has not already reserved \$100,000 this calendar year through this Program for eligible buildings.

CONTACT INFORMATION

Please complete the information below for the primary contact for this program.

Primary Contact Name & Title		
Local Government Entity / Municipality		
Address		
Phone	Fax	Email
Tax Identification Number		



DISCLAIMER

Acceptance into the Program is dependent on approval of the Scope of Work and cost proposal. Acceptance into the Program does not guarantee approval of the audit report. The Applicant must meet all Program rules to receive incentive funds from the Program. Neither the Commercial / Industrial Market Manager nor the Administrator is responsible for work performed by third parties.

APPLICANT AUTHORIZATION

<i>I understand the Program rules and procedures. I will not hold the Administrator or Market Manager responsible for work performed by a third party.</i>	
Applicant Signature	
Applicant Printed Name	Applicant Title
Date Submitted	

Please mail, fax, or email your completed application to:
New Jersey's Clean Energy Program
c/o TRC Energy Services
900 Route 9 North, Suite 104
Woodbridge, NJ 07095
Fax: 732-855-0422
Email: rkliemisch@trcsolutions.com

For further questions, please call 866-657-6278 x4 or visit our website at www.NJCleanEnergy.com/ssb.

STAFF USE ONLY

Date Received: _____	Project No.: _____
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